रानी दुर्गावती विश्वविद्यालय, जबलपुर

क्रमांक / भण्डार / 2020 / 05   जबलपुर, दिनांक 31 / 8 / 2020

तृतीय ई–निविदा

रानी दुर्गावती विश्वविद्यालय जबलपुर में परीक्षा परिणाम / परीक्षा कार्य प्रोसेसिंग हेतु ऑनलाईन ई–टेन्डरिंग के माध्यम से बेबसाईट www.mptenders.gov.in पर निविदा आमंत्रित की जाती है।

1. निविदा जारी एवं ऑनलाईन क्रय करने की प्रारभं तिथि 01 / 09 / 2020 समय 10:30 बजे से
2. निविदा प्रपत्र आन लाईन क्रय करने एवं भरने की अंतिम तिथि 16 / 09 / 2020 सायं 5:30 बजे
3. अनिवार्य दस्तावेज आनलाईन अपलोड करने की तिथि 16 / 09 / 2020 सायं 5:30 बजे
4. तकनीकि बिड खोलने की तिथि 17 / 09 / 2020 समय प्रातः 11:30 बजे
5. फाईनेशियल बिड आनलाईन खोलने की तिथि 18 / 09 / 2020

उपरोक्त दर्शित बेबसाईट पर निविदा प्रपत्र की राशि रूपये **2000 / – (रूपये दो हजार मात्र)** ऑनलाइन भुगतान कर टेन्डर प्रक्रिय में भाग ले सकते है। निविदा के साथ राशि रूपये **50,000 / – (अंकन रूपये पचास हजार मात्र)** की सुरक्षा निधि (**Earnest Money**) आनलाईन देय होगा।

कुलसचिव
रानी दुर्गावती विश्वविद्यालय
जबलपुर

- **bl fufonk dks iqjh rjg vkWuykbu ek/;e ls Hkjuk gksxkA**
  1. fufonk dh lqj{kk jkf'k ¼Earnest Money½ vkW ykbu ds ek/;e ls tek dh tk,xh A
  2. vgLrk lefi/kr nLrkost vkW ykbu ds ek/;e ls tek dh tk,xh A
  3. Qk;uf'k;y nj fufonkdrkZ dks vkWu ykbu gh Hkjuh gksxh A

ukV%& b&VhMj QkeZ esa fufUeu nLrkostka dh ifr;kWa vko';d LFkku ij Ldsu dj layXu djuh gksxh rFkk vko';drk gksus ij eky nLrkostka dks fufonk [kksyus ds iwoZ Hk.Mkj foHkkx esa LR;kfir djkuk gksxkA

<u>**vgZdkjh 'krsZ&**</u>

Ø0	'krksZa dk fooj.k	
1.	QeZ dks fufonk esa Hkkxx ysus gsrq GST esa iath—r gkuk vko';d gS A iath;u dh ifr viykM djsA	
2.	iu uEcj dh dkWih viykM djuk vfuok;Z gSA	
3.	QeZ dk iath;u iek.ki=@yk;lsUl@vuqKfIr@xekLrk dh Nk;k ifr viykM djsA	
4.	foxr rhu lky dk bude VDl fjVuZ viykM djuk vfuok;Z gSA	
5.	fufonk ds lkFk jkf'k : i;s 50]000@& ¼vadu : lk;s ipkl gtkj ek=½ dh lqj{kk fuf/k ¼Earnest Money½ vkWuykbu ns; gksxhA	
6.	fufonkdrkZ dks fdlh 'kkldh; fo'ofo|ky; esa xxHkkx ,oa yk[ksk N=ka ds fjtYV ikslflax dk vuqHko Lizkfkh iek.k i= viykM djuk vfuok;Z gSA	
7.	QeZ dh okf"kZd VuZvksoj foxr rhu o"kkZ esa lsfdlh ,d o"kZ esa de ls de 35 yk[k : i;s dk gksuk vfuok;Z gSA lh0,0 }kjk tkjh iek.k i= viykM djsA	

Financial Bid

To,

      Registrar
      R.D. University,
      Jabalpur.

Ref.: Tender No.   Dated

Sir,

      With reference to above, we are submitting herewith tender form for result processing with all infrastructure and consumable items for the R.D. University, Jabalpur along with EMD of Rs. 50,000/- (Rupees fifty thousand only)

S.No.	Details of work	Unit	Rate
1	Rate per student for entire Result processing as mentioned in Tender form along with provision of Infrastructure, consumable items, Stationery etc.	Per student per processing	Rs.
2	Mark sheet (105 GSM parchment paper)	Per mark sheet	Rs.

      I accept all the terms and conditions mentioned in the tender form issued by the Rani Durgavati University, Jabalpur for in-house result processing.

Signature of Tenderer: ………………………….

Tender Firm Name   : …………………………

Full Address: …………………………………….

………………………………………

Telephone No.: …………………………….......

Mobile No.: ……………………………………

Fax No.: …………………………………………

Terms & Conditions for University Examination Result Processing Work of UG/PG/ Diploma etc.

1. The firm should have two years experience in manual data entry entire result processing work for any government university level (more than one lakh students).
2. The firm must be capable of executing the work within time. The firm should not have been declared black-listed or proved as defaulter.
3. For the sanctity of entire processing the firm will abide by the rules and regulation of the university.
4. All the work will be processed under the directions of the university. All consumables and infrastructural facilities will be managed by the firm.
5. The firm will setup an office in the university premise to coordinate with the confidential/exam section deputing necessary representative along with internet, phone and other office facilities under the control of Exam Controller/Deputy Registrar.In addition to this, the firm will also depute required operators at the premise for printing of duplicate/revaluation mark sheets and degree certificate with required computer and printer facility.
6. These representatives will be responsible to coordinate with exam and confidential section of the university and processing premise.
7. They will collect the required data such as roll list, schemes; marks foil etc. required for the result processing and will provide the all reports e.g. Roll list, dump list, sample TR, Final TR, notifications, mark sheets and other reports directed by the university to the confidential section within stipulated time.
8. The firm is suppose to do result processing of UG/PG/Diploma etc. examination being run in annual/semester/supplementary/ATKT (including CBCS system). The firm will also process results of revaluation, re-totaling etc. The firm will be given a time of 3 days to process and complete the result and the days will be counted from the date the complete data is given to the firm.
9. Required data i.e. soft copy/hard copy and counter foils of the marks will be provided by the university.
10. Responsibility of data backup and security will be of the firm.
11. Result preparation will involve the following –
    a. Reports
        i. Photo Roll List   - 1 copies (80 GSM paper)
        ii. Numerical Return – 2 copies   (80 GSM paper)
        iii. Preparation of sample T.R. – 1 copies (80 GSM paper)
        iv. Preparation of Final T.R. – 3 copies (80 GSM paper)
        v. Printing of result sheet – 5 copies (80 GSM paper)
        vi. College wise result sheet – 3 copies (80 GSM paper)
        vii. Printing of mark sheets with .photograph of the student in the given format (105 GSM century paper)
        viii. The mark sheet will contain the following security features:
        (a) Hologram   (b) Bar code of Enrolment number
        (c) Micro Line Border   (d) Penetrating ink for serial number
        ix. Preparation of dump-lists of marks (80 GSM paper)
        x. Any other required reports
12. All this work will be as per the scheme of the examination.

13. All corrections/conversions of data will be the responsibility of the firm including handling of ATKT, Supplementary exam students and their brought forward marks

14. Preparation of withheld/revaluation cases will be prepared when marks/notification provided to the firm.

15. After declaration of results, the firm will publish the results on the web in the given format.

16. CDs of entire data and result will be submitted by the firm after final publication of the results to the university.

17. The firm shall make available SMS alert and SMS on demand facility for providing information to students at different stages.

18. The quoted rate should include entire processing of result on per student per processing basis.

19. The firm has to supply the various statements whenever required.

20. In case of any difference of opinion or dispute, the decision of the university shall be final.

21. Bill for each class will be produced separately by the firm.

22. The firm should be ready to start the processing within two week from the issuance of order from the university.

23. The university will not liable for any claim/legal disputes with regards to the persons deputed by the firm.

24. In case of delay / violation of condition, the Hon'ble Vice Chancellor may deduct amount from 20% to 50% of total payable amount of affected cases and if required the university may cancel the agreement in the interest of student/university. In this case the university may also forfeit the security deposit.

25. All disputes will be subject to the Jabalpur jurisdiction.

26. No person or firm is permitted to submit more than one tender under different names.

27. The approximate number of students for result preparation will be approx two Lakh in a year.

28. In case of further requirement the University and the firm on mutual consent on the same terms & Conditions with the same rates can continue agreement for maximum upto three year.

29. Earnest money deposit would be Rs. 50,000/- (Rupees fifty thousand only) to be paid online.

30. The cost of the Tender Form pay online would be Rs. 2000/- (not refundable two thousand only)

31. Tender Form can be downloaded from website www.mptender.gov.in and should be submitted along with the tender cost of Rs.2000/- (Rupees two thousand only). Without the tender form cost, the offer will be rejected).

32. The submission of a tender by a firm implies that he has read all the terms and conditions of tender/contract and has made himself fully aware of the scope and specification of the work. Mention "Tender of Result Processing" on the envelope.

33. Stamp duty will be applicable as per government rules at agreement time by the successful firm.

34. All the documents uploaded should be clear and legible otherwise the tender may be disqualified.