

ATUL KAUSHIK
ADDITIONAL SECRETARY



LOK SABHA SECRETARIAT
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No. SRI-025(11)/1/2018

19 April 2018

(521)

Subject: Lok Sabha Internship Programme-2018

Sir/Madam,

Hon'ble Speaker, Lok Sabha has approved a Lok Sabha Internship Scheme which is being conducted by Lok Sabha Secretariat. Under the Scheme, there will be two types of Internships (i) Student Internship of one month's duration; and (ii) Internship of three months for Post Graduates.

In this connection, I am forwarding herewith information relating to Internship Programme. It is requested that the enclosed details regarding the Internship Programme may kindly be given wide publicity and brought to the notice of the interested students in your University/Colleges/Departments.

D.S.K./92
10/05/18

Regards,

D.S.K.
10/05/18
Yours faithfully

Atul Kaushik
(ATUL KAUSHIK)

Vice-Chancellor/Principal/Head,
Universities/Colleges/Institutions

kindly circulate
among departments

10/5/18

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(10/5/18)

PARLIAMENT OF INDIA

LOK SABHA SECRETARIAT

(Speaker's Research Initiative Cell)

LOK SABHA INTERNSHIP PROGRAMME-2018

Applications are invited in the prescribed format for 50 Internship Positions for a duration of three months and 50 Internship Positions for a duration of one-month in the Lok Sabha Secretariat. The Internship Programme is aimed to provide an opportunity to young talent in the country with outstanding academic credentials for acquainting themselves with the working of parliamentary democracy through Parliamentary Internship and to train them to contribute towards generation of research inputs for reference/use of Hon'ble Members of Parliament. This Internship would expose the selected Interns to the constitutional and legal provisions with respect to the working of Parliament and while contributing to the research inputs, they shall gain valuable experience of parliamentary democracy at work.

I Three-months' Internship

Duration: The duration of the Internship Programme will be three months starting from 2 July to 28 September 2018.

Eligibility:

Qualifications: (i) The Internship shall be open to Indian citizens between 21 and 30 years of age as on closing date of applications provided they have outstanding academic record in disciplines such as social sciences, science, languages, environmental studies, law, journalism, finance, management, etc. (ii) The applicant should have completed a two-year Post-Graduate Degree. (iii) In exceptional circumstances, the Internship Committee may also allow students who are pursuing doctoral study to undergo internship. (iv) The applicant should submit a 'Recommendation Letter' from the Principal of College/Head of the Institution/Registrar & Head of Departments he/she last attended or is enrolled in to pursue higher studies along with the completed application form. (v) The applicant should get the permission from the competent authorities of the concerned educational institutions that the student's joining the Lok Sabha Internship Programme will not hamper his/her studies/will not cause any loss to such Institutions in any way. (vi) The applicant must also submit a brief but very clear Statement in 250 words which should *inter alia* state why he/she intends to join the Internship Programme; his/her career goals; and how the Internship will help him/her in achieving those goals. (vii) An incomplete application shall be rejected.

II. One-month Student Internship:

Duration: The duration for Student Internship Programme will be from 28 June to 27 July 2018.

Eligibility:

Age: The applicant should not be less than 18 years of age and not more than 30 years as on closing date of applications.

Qualifications:

(i) The applicant should be a student pursuing graduation/post graduation in disciplines such as social sciences, science, languages, environmental studies, law, journalism, finance, management, etc. (ii) The applicant should submit a 'Recommendation Letter' from the Principal

of College/Head of the Institution/Registrar & Head of Departments he/she last attended or is enrolled in to pursue higher studies along with the completed application form. (iii) The applicant should get permission from the competent authorities of the concerned educational institutions that the student's joining the Lok Sabha Internship Programme will not hamper his/her studies/will not cause any loss to such Institutions in any way. (iv) The applicant must also submit a brief but very clear Statement in 250 words which should *inter alia* state why he/she intends to join the Internship Programme; his/her career goals; and how the Internship will help him/her in achieving those goals. (v) An incomplete application shall be rejected.

Reservation for Candidates belonging to SC, ST, OBC and Divyang:

(i) Reservation of Internship positions belonging to the categories of SC, ST, OBC and Divyang shall be made as per the extant policy. (ii) Candidates belonging to the above categories should attach requisite certificate issued by the Competent Authority in support of their claim. Besides, it will be the Secretariat's endeavour to give representation to candidates from all regions of the country.

Stipend and Other Facilities: (i) In case of the three-months' Internship, the Intern will be paid an amount of Rs. 20,000/- (Rs. Twenty Thousand only) per month. A sum of Rs. 10,000/- (Rs. Ten Thousand only) meant for stationery and typing expenses may be granted as one-time expenditure during the last month of the Internship to facilitate the completion of the project. (ii) In case of the one-month Internship, the Intern will be paid a lump sum amount of Rs. 25,000/- (Rs.20,000/- as stipend and Rs.5,000/- for stationery and typing expenses). (iii) **The Lok Sabha Secretariat will not provide any accommodation/transport facilities to the Intern and the intern may have to make her/his own arrangements for accommodation/transport during the term of the Internship Programme.**

The selected Interns will have to sign an Undertaking containing conditions of the internship. The Lok Sabha Secretariat shall have the right to cancel the Internship awarded to any Intern, without stating any reason, during the course of the Internship at any point of time.

The Lok Sabha Secretariat shall award a Certificate to the Interns on the successful completion of the Internship Programme.

The applicants should submit their **application online** only and attach the necessary documents duly scanned at the link: sri.nic.in. The submission of online applications commences at 10 A.M. from the date of issue of advertisement and closes at 5 P.M. on 4 May 2018.